

**Solutions at Work  
Federal Identification Number: 04-3262577  
AUCTION ITEM DONATION FORM**

**Donor Name** \_\_\_\_\_  
*(Please print name as you wish it to appear in the Gala program book)*

**Donor Address** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Phone** (    ) \_\_\_\_\_ **Fax** (    ) \_\_\_\_\_

**Email Address** \_\_\_\_\_

**Contact Name** \_\_\_\_\_

**Contact's Title** \_\_\_\_\_

**Auction Item Description** \_\_\_\_\_

**Value of Item** \$ \_\_\_\_\_ **Expiration Date** \_\_\_\_\_

**The donor declares the value of the auction item for their tax purposes. Solutions at Work will set the starting bid for the auction item.**

**To maximize the appeal of your auction item, please consider making the item's expiration date at least one year from the auction date of October 24, 2013.**

**Your auction item may be mailed to:**

Jessica Jaeger  
118 Hemlock St.  
Arlington, MA 02474

**If your item requires pick-up, please contact Jessica Jaeger at [jjjaeger@solutionsatwork.org](mailto:jjjaeger@solutionsatwork.org) or 781-218-9742.**

**Please include this completed form with your donation. Once your donation is received, Solutions at Work will provide you with a letter of acknowledgement that may be used as a receipt for tax purposes.**

**Solutions at Work greatly appreciates your support!**

[www.solutionsatwork.org](http://www.solutionsatwork.org)

FOR INTERNAL PURPOSES:

Date Item Received \_\_\_\_\_

Received By \_\_\_\_\_

Solicited By \_\_\_\_\_